



Rural Community Council of Essex



Fire Risk Assessment-AM; Funding-PM

RCCE Training Event: Fire Risk Assessment-AM

& Funding sources and applications-PM

Essential training for hall Trustees and Parish Councils
An opportunity to improve your knowledge and skills of
Fire Risk Assessment & Funding sources and applications

Morning session 10am to 12.30pm will include: *Does your hall need a FRA? Who is a 'responsible person'? What needs recording & reviewing?*

Does your hall need a Log Book? Sample VH FRA

Afternoon session 1pm to 3.30pm will include: *What makes a good funding application, what information to provide, funding sources, fundraising*

Trainer: Sue Sheppard

Thursday 30th April 2015

9.30am to 3:30pm

RCCE Offices, Threshelfords Business Park

Inworth Road, Feering CO5 9SE

Members: £35 half day session;

Non Members: £70 half day;

£70 full day inc lunch

£150 full day inc lunch

10% discount for 2 or more attendees from the same hall

Registered Charity No. 1097009 Registered Company in England and Wales No. 4609624

Please add your details below and return with your payment to:

Sue Sheppard, Village Hall & Community Building Adviser, RCCE, Threshelfords Business Park, Inworth Road, Feering, CO5 9SE **by Tuesday 28th April 2015**

If more than 2 attendees, please continue on a separate sheet

Name

Address

Tel Email

RepresentingVillage/Community Hall

Any special requirements

Are you attending (please circle): AM PM ALL DAY

Name

Address

Tel Email

RepresentingVillage/Community Hall

Any special requirements

Are you attending (please circle): AM PM ALL DAY

Please make cheques payable to 'The Rural Community Council of Essex'