



The Silver Jubilee Hall, Dunmow Road (B1256) Takeley, CM22 6QJ

Saturday 15<sup>th</sup> October 2016, 9.30am to 3.30pm

**BOOKING FORM**

From

.....  
VILLAGE HALL/COMMUNITY BUILDING/PARISH COUNCIL

Name and address: .....

.....

Post Code..... Tel: .....

Email .....

I wish to book.....place/s at the Village Halls & Community Buildings Conference on Saturday 15<sup>th</sup> October 2016.

Our Hall/Parish Council will be represented by: .....

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.....

.....

**Enclosed is a cheque for £.....(Cheques payable to Rural Community Council of Essex)  
For BACs payment, please contact Sue Sheppard for details.**

- £15.00 each RCCE Village Halls & Community Buildings members, including lunch
- £20.00 each RCCE Parish Council and Town Council members, including lunch
- £25.00 each Non members, including lunch

If you require a receipt or acknowledgement please enclose a stamped addressed envelope or provide your email address if an email receipt is acceptable:

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Please return your form and payment to: **Sue Sheppard, Rural Community Council of Essex, Threshelfords Business Park, Inworth Road, Feering, CO5 9SE**

To enable catering arrangements to be finalised, forms should be received no later than **MONDAY 10<sup>th</sup> October 2016.**

**\*\*Please advise of any access and/or special dietary requirements.**

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