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 **Rural Housing Enabler**

**Person Specification**

Characteristics and competencies will be assessed through a combination of application form and interview.

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| Core competencies |  Key characteristics |
| **Organisational and personal skills, literacy**  | * Organised and with a high level of self-motivation.
* Flexible. Available to manage own time effectively and work anti-social hours (evenings, weekends) as necessary.
* Understanding of the issues faced in rural areas.
* Able to drive with access to a car for work.
* Functionally literate, able, and willing to keep written and electronic records.
* Capable computer user, including email, word processing, social media, basic Excel spreadsheets.
* Naturally a solution orientated person; capable of understanding challenges and works to find solutions.
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| **Communication skills** | * Able to listen effectively, empathise with others and identify verbal and non-verbal communication signals.
* Respectful, open, and sensitive to others. Positively committed to anti-discriminatory practice, equality and social action.
* Has personal integrity, understands confidentiality and Data Protection issues.
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| **Influencing, Enabling and Empowering** | * Able to understand power and influence. Interested in enabling and empowering local communities.
* Dynamic, motivated, energetic and creative with a can-do approach to problem-solving.
* Able to understand and deal with competing agendas.
* Understands the context and practice of community action.
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| **Relationship building** | * Self-aware, adaptable and responsive to others.
* Able to work constructively in team situations.
* Adaptable, diplomatic and able to relate to a wide range of people. Understands and has skills to manage partnerships and relationships.
* Has a versatile and flexible approach to work.
* Demonstrates insight, experience and resourcefulness.
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**Useful Experience and Skills:**

* Understanding of the work of parish and town councils.
* Understanding of Affordable Rural Housing, planning. policies or housing.
* Community action or community development experience.
* Experience of volunteering.
* Group facilitation.
* Customer service and public relations.
* Social and market research.
* Organising events and/or delivering training.