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**Rural Housing Enabler**

**Person Specification**

Characteristics and competencies will be assessed through a combination of application form and interview.

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| Core competencies | Key characteristics |
| **Organisational and personal skills, literacy** | * Organised and with a high level of self-motivation. * Flexible. Available to manage own time effectively and work anti-social hours (evenings, weekends) as necessary. * Understanding of the issues faced in rural areas. * Able to drive with access to a car for work. * Functionally literate, able, and willing to keep written and electronic records. * Capable computer user, including email, word processing, social media, basic Excel spreadsheets. * Naturally a solution orientated person; capable of understanding challenges and works to find solutions. |
| **Communication skills** | * Able to listen effectively, empathise with others and identify verbal and non-verbal communication signals. * Respectful, open, and sensitive to others. Positively committed to anti-discriminatory practice, equality and social action. * Has personal integrity, understands confidentiality and Data Protection issues. |
| **Influencing, Enabling and Empowering** | * Able to understand power and influence. Interested in enabling and empowering local communities. * Dynamic, motivated, energetic and creative with a can-do approach to problem-solving. * Able to understand and deal with competing agendas. * Understands the context and practice of community action. |
| **Relationship building** | * Self-aware, adaptable and responsive to others. * Able to work constructively in team situations. * Adaptable, diplomatic and able to relate to a wide range of people. Understands and has skills to manage partnerships and relationships. * Has a versatile and flexible approach to work. * Demonstrates insight, experience and resourcefulness. |

**Useful Experience and Skills:**

* Understanding of the work of parish and town councils.
* Understanding of Affordable Rural Housing, planning. policies or housing.
* Community action or community development experience.
* Experience of volunteering.
* Group facilitation.
* Customer service and public relations.
* Social and market research.
* Organising events and/or delivering training.